

North Regional Time Sensitive Emergency Committee (NRTSEC)

Meeting Minutes

July 17, 2015

Opening

The regular meeting of the North Regional Time Sensitive Emergency Committee (NRTSEC) was called to order at 1004 on July 17, 2015 at Kootenai Health by Chris Way

Present

Chris Way, Julie Hoerner, Bill Keely, Jamie Karambay, Wanda Wilkerson, Ken Baker, Eric Chun, Nicole Wheaton, Mark McGahan, Bill Holstein, Sue Donaghue, Dominic Pomponio, Veronica Jones, Tom Nickol, Shelley Mattson, William Ganz, Ben Suttlemyre, Casey Meza, Stu Willis (on phone), Christian Surjan (on phone)

Approval of Agenda

Motion to approve agenda by Dominic Pomponio, seconded by Bill Holstein. Approved unanimously.

Approval of Minutes:

Motion to approve minutes from May 15, 2015 as written by Bill Holstein, seconded by Jamie Karambay. Approved unanimously.

Open Issues

1. TSE State-wide Meeting Update - Chris Way – Casey not present at the time of report. Report given by Christian Surjan on the phone. The State Council spent a lot of time addressing level 4 and 5 trauma criteria. Discussed the state's requirement for 12 months of data prior to designation. The Council implemented 3 months' data for Levels 4 & 5 and free-standing EDs to decrease the burden on smaller facilities.

The State Council finalized and approved a 3-level Trauma Triage criteria.

Christian stated that there is currently no timeline for implementation. It can be viewed on the TSE website under "TSE council documents"

(<http://www.tse.idaho.gov/Portals/80/Users/143/79/1679/Forms/trauma%20triage%20guidelines.pdf>). The rationale was to allow lower priority level III patients

to be able to be cared for in non-trauma centers. He stated that the intent was for the criteria to be predominantly for prehospital field triage. Chris registered his concern that the criteria needed to be utilized across the trauma continuum, not just for pre-hospital. Casey, who was at the state meeting but not part of this conversation stated that attendance at the council meeting was low and there were

very few clinical people there. She verbalized concerned that the right people were not necessary there and requested to have this issue revisited at the top of the agenda for the next state council meeting, which Christian agreed to. The State council also clarified data elements for stroke and STEMI registry. Christian will email them and Julie will add to the minutes.

2. TSE Program Update – Christian Surjan (via phone) – see above

Old Business

1. Review Statewide QI plan – Christian will email (Julie will attach to the minutes). It is also available on the website under “forms” section (<http://www.tse.idaho.gov/Portals/80/Users/143/79/1679/Forms/Quality%20Improvement%20Handbook.pdf>) . It covers a checklist to review prior to reviewing cases. Bill Keeley will be convening our Region’s QI subcommittee soon and will utilize.
2. Trauma Patient Criteria - .Dr. Karambay reminded us that we as a group decided that we would adopt whatever the state decided about Trauma Activation. Casey stated that we should be comfortable with the state’s decision once all the regions (clinical representation) participate in the decision. Casey stated concern regarding payers, because trauma activations come with a pay code. Adding a third level could significantly increase the amount of charges to the payers, which they may balk at. Christian stated that in Utah, where they use a 3 tiered level system, “they do not have a problem”. Chris asked to look at what other states besides Utah are doing.

New Business

1. Sub-Committee Reports-
Education Committee – Jamie Karambay stated the education subcommittee met in June. Discussed – 1) talking points/leave-behind material for the different counties regarding TSE system and Regional activities. 2) Also requested contact information for each NRTSEC member. Julie stated she has a spreadsheet she uses. Jamie will get her the other pieces they want and Julie will make a broader contact list.
Dr. Ganz suggested that the group might look at creating RTTDC course availability within the Region. Chris asked the Education committee to focus on the Community Needs Assessment.
QI/QA – Bill will be sending out a meeting invite soon.
Protocol/Policy – Dominic stated they would meet in August

Exec committee – Dr. May has declined chairmanship, and Chris asked Casey Meza to assume the chair, and she agreed.

2. TSE Community Needs Assessment – see subcommittee reports

Other Business

Action Items for Next Meeting

-Christian will send 1) State Trauma Triage guidelines, proposed stroke-STEMI dictionary and QI handbook. Julie will attach them to the meeting minutes for the committee's review.

-Subcommittee chairs will meet with their subcommittees prior to next meeting. - Subcommittee chairs will meet at 0900 prior to the September 18th meeting. Julie reminded the subcommittee chairs to submit agendas to her so that they can be posted no later than 48 hours prior to the meeting. Official notification of the meeting needs to be on the TSE website no later than 5 calendar days prior to the meeting

Julie will send ACS guidelines, CDC guidelines for trauma activation along with state's guidelines for comparison. Any comments upon review should be sent to Casey (cmeza@kh.org) or Chris (chrisw@kcemss.org) by August 7th in order for them to take them forward to the next state council meeting.

Adjournment

Motion to adjourn by Bill Holstein, seconded by Bill Ganz. . Meeting was adjourned at 1110 by Chris Way. The next general meeting will be at **September 18th at 10:00 in Kootenai Health Boardroom (Kootenai Services Building). Subcommittees will meet in August.**

Minutes respectfully submitted by:

Julie Hoerner, NRTSEC Secretary