

TSE Council

Minutes

Location: Oxford Suites, Boise, ID

Date: January 12, 2016

Time: 9 am – 5 pm

Participants

Dennis Carlson	Kevin Kraal	Bill Morgan	Michael McGrane	Jami Thomas	John Mayberry
Erin Bennet	Marshal Priest	Bill Spencer	Nicole Noltensmeyer	Brad Huerta	Beth Sturdevant
Christian Surjan	Drew Forney	Casey Meza	Chris Way	Greg Vickers	Stefanie Mega
Mike Weimer	Kate Barnes	Toni Lawson	Steve Blados	Christine Shirazi	Beverly Barr
Dana Huth	Jason Moore	Angie Jackson (via telephone)	Kelly McGrath	Harry Eckard	

Agenda Item	Discussion
Open Meeting	<p>Quorum established. (16 of 17 members present).</p> <p>Chris Way moved to accept the December 08, 2015 minutes, Kevin Kraal seconded, and the motion passed unanimously.</p> <p>Bill Spencer moved to accept today’s agenda, Chris Way seconded, and the motion passed unanimously.</p>
TOPPOC	<p>Nicole Noltensmeyer submitted a TPOPPC Handbook for Level III-IV Trauma Facilities. After reviewing the TSE Council was in agreement and finalized TPOPPC Handbook. Once the TPOPPC is finished being edited, it will be available on the TSE website: http://www.tse.idaho.gov/.</p> <p>Marshall Priest moved to accept the TPOPPC Handbook, Dennis Carlson seconded, and the motion passed unanimously.</p>
TSE Logo	<p>Dana Huth from Davies Moore gave a presentation to the Council on the Official Logo for TSE. Council made recommendations to Davies Moore on changes to proposed Logo. In addition to re working the TSE Logo, Davies Moore will also include a brand/style guide for the TSE Logo. Davies Moore will re-work the TSE Logo, brand/ style guide and re-present at the next TSE Council Meeting.</p>

Agenda Item	Discussion
<p>Trauma Application</p>	<p>There was a discussion brought to the Council from Casey Meza regarding the Trauma application process for facilities that are currently designated thru ACS in one level system of care, and how to apply for Idaho TSE as another level system of care, and/or for facilities that wish to maintain dual designation.</p> <p>A brief discussion regarding the criteria for ACS designation vs. State designation led the Council to recognize that upon review of appropriate documentation, they may allow for reciprocity.</p>
<p>Regional Reports</p>	<p>North Region – Chris Way The North Region has been actively recruiting for the role of Vice Chair position for the TSE North Region. New sub-committee chair will be presenting their first report at the January meeting. Meetings at Kootenai have shown support from Administration and the Medical Director for applying for the Level II Stroke Center. Next meeting will be held in January.</p> <p>North Central Region –Angie Jackson North North Central Region Has a regional QI Subcommittee meeting reviewed 1 form of QI with emphasis on patient warming techniques North Central Region next QI meeting will be held in February and will also incorporate STEMI into the meeting. The next North Central meeting will be at the end of January.</p> <p>Southwest Region – John Mayberry January was the first month for the rotation of their Regional meetings. They presented their first cases: 1 Stroke, and 1 STEMI. Southwest Region also emphasized on confidentiality and medical record sharing within the case review. Next meeting will be in February.</p> <p>South Central Region – Kevin Kraal Feedback has been received from the TSE PowerPoint presentation; they have been collecting all data and comments. In January they have had three case reviews with main emphasis on transport and dwell time. The South Central Region will hold their next meeting in February 2016.</p> <p>Southeast Region – Dennis Carlson The Southeast Region held an EMS “late-night” meeting to include air transport. Participation was excellent with over 70 in attendance. Southeast Region has been going out to their regions CAH’s and meeting with the Director of Nursing to guide them through the TSE website and other helpful information. For next Southeast Region meeting, each facility will be assigned to bring a case for review.</p>

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	<p>East Region – Jamie Thomas The East Region has a meeting set up for January. The Region is also working on a rotating meeting location basis. Will be presenting case reviews at next meeting.</p>
<p>TSE Council Bylaws</p>	<p>Reviewing TSE council bylaws. Addressing the term of initial appointment of the Council members. Several Members terms will expire in July 2016. The TSE Council members put forward a resolution to continue the officers that are currently elected for a second year. In July an election will be held for vacant Council seats. The Governor’s office will be contacted regarding upcoming election and Council member selection. Open vacancies for TSE council seats will be on the TSE website at http://www.tse.idaho.gov/.</p> <p>Chris Way moved to accept resolution, Jami Thomas seconded, and the motion passed unanimously.</p> <p>The TSE council will create/establish a sub -committee when or as needed.</p> <p>Chris Way moved to accept resolution, Kevin Kraal seconded, and the motion passed unanimously.</p>
<p>CARES</p>	<p>Christian Surjan discussed the CARES program with several community members showing their support for the program. Christian will revisit the CARES program and discuss the fee break down and if there is a mandatory State Coordinator requirement. Agenda Item tabled until next meeting</p>
<p>AHA Conference Presentation</p>	<p>Dr. Kraal presented an educational PowerPoint presentation for the AHA Conferences. The purpose is to provide a brief overview of the TSE system. TSE Council added input and comments.</p>
<p>Surveyors</p>	<p>All person(s) interested in becoming a TSE Surveyor will be submitted to TSE Council. Surveyors will be selected by the TSE Council.</p>
<p>Surveyor Course</p>	<p>A Surveyor class to standardize surveys will be required. TSE staff will use other states to create the curriculum. Surveyor Handbook was presented to the Council. Surveyor course will be via webinar and web based training. A certificate of completion must be presented, when applying for a TSE Surveyor application.</p>

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Application Process	Christian discussed the logistical process of the TSE applications. All TSE applications are available on the TSE website at http://www.tse.idaho.gov/ .
Rules	Beverly Barr from Dept. of Health and Welfare; Rules Unit, discussed the upcoming Legislative session presentation. The TSE Council will be presenting to the Legislature the updated rules for TSE.
Next Meeting Agenda	Tuesday, February 09, 2016 from 9 am to 5 pm at the SpringHill Suites in Boise.