

TSE Council

Minutes

Location: Oxford Suites, Boise, ID

Date: 1/13/2015

Time: 9 am – 5 pm

Participants

Nicole Noltensmeyer	Jami Thomas	Christian Surjan	Wayne Denny
Michael McGrane	Drew Forney	Greg Vickers	Erin Bennett
Casey Meza	Harry Eccard	Kevin Kraal	Dennis Carlson
Marshall Priest	Stacey Carson	Cheryl Hansen	Jason Steik
Kate Barnes	Scott Friedman	Bill Morgan	Erin Shumard (via telephone)
Kelly McGrath (via telephone)			

Agenda Item	Discussion	Action Required
Open Meeting	<p>Quorum established. (9 of 11 Council members present)</p> <p>Motion to approve minutes from 12/16/14 was made by Marshall Priest, seconded by Harry Eccard, and the vote to approve minutes was unanimous.</p> <p>Motion to approve agenda for this meeting was made by Drew Forney, seconded by Marshall Priest, and the vote to approve the agenda was unanimous.</p>	Decision
TSE Registry	<p>Stacey Carson and Cheryl Hansen from the Idaho Trauma Registry gave a presentation to the Council on the current state of the registry. Stacey made recommendations for trimming down the data dictionary for trauma. She recommended that the Council determine the questions that they would like answered by the registry and then decide on the best data dictionary elements to collect.</p> <p>The Council then looked at what other states, namely Utah and Washington, are collecting for their stroke and STEMI registries, and came up with data sets for Idaho. These data sets are currently in draft form and the</p>	Discussion and Decision

Agenda Item	Discussion	Action Required
	Council would like input, especially from subject matter experts, before they make a final decision. See Appendix A for the proposed data sets.	
Open Council Seat	<p>Carl Hanson submitted his letter of resignation from the TSE Council on December 24th, citing the time conflicts with his other responsibilities at Minidoka Memorial Hospital.</p> <p>The open seat must be filled by a CEO or administrator from a critical access hospital. Christian Surjan, TSE Program Manager, will talk to Mary Sheridan with the Bureau of Rural Health and Primary Care about who might be willing and able to fill the open seat.</p>	Discussion and Decision
Regional Committee Vice Chairs	<p>At the most recent Regional TSE Committee meeting in the South Central region, the question was asked about regional vice chairs having the right to vote at TSE Council meetings if they attend in place of the regional chair. The Council made changes to the bylaws regarding voting by proxy. They proposed changing section 4.6 in the bylaws to read:</p> <p>Voting and Proxies. Each member of the Council has one (1) vote on any matter of business before the Council and may vote by proxy. A member (may include regional Chair and Vice-Chair) may send a representative if he or she is unable to attend a meeting and such representative may vote and may be counted for the purpose of determining whether a quorum is in attendance.</p> <p>A motion was made by Kevin Kraal to adopt the new language, and Jami Thomas seconded. A change to the bylaws requires a yes vote from 2/3 of the Council members. Nine of eleven Council members were present, and all voted unanimously to accept that change.</p>	Discussion and Decision
Regional Committees Report	<p>Christian Surjan shared that both the North Central, and South Central Regional TSE Committees had formed and elected officers, and were beginning the process of writing their bylaws. The new Chairperson from the South Central Region, Dr. Kevin Kraal is present at today's meeting. He is an ED physician at St. Luke's Magic Valley Medical Center, as well as their local EMS director.</p> <p>The Southwest region will meet this week on Thursday, January 15th; the North region will hold their first meeting at Kootenai Health in Coeur d'Alene on Tuesday, January 27th; the Southeast region will hold their first meeting at the Marshall Public Library in Pocatello on Wednesday, February 18th; and the East region will hold their first meeting at Eastern Idaho Regional Medical Center. More detailed information about the meetings can be found on the TSE website (http://tse.idaho.gov/).</p>	Decision
STEMI Criteria	The Council evaluated the STEMI Receiving Center criteria from the Society of Cardiovascular Patient Care Cycle IV. After spending a considerable amount of time reviewing the first page, the Council was in agreement that the format is not written in an easy to read manner. Christian Surjan presented the Council with the criteria from Washington State. Washington self-designates, and the Council chose to use the Washington format to create our criteria.	Information

Agenda Item	Discussion	Action Required
	Washington's criteria can be found at: http://www.doh.wa.gov/ForPublicHealthandHealthcareProviders/EmergencyMedicalServicesEMSSystems/EmergencyCardiacandStrokeSystem/CategorizationApplications	
Next Meeting Agenda	Trauma data dictionary; STEMI Criteria; and Stroke Criteria.	
Adjourn		

Appendix A

Proposed Stroke Data Dictionary

Last know well time
 Time 911 called
 Time of EMS arrival on scene
 Time of EMS departure from scene
 Cincinnati stroke scale
 TSE Band #
 Mode of arrival
 Pre-arrival notification time
 Time of arrival at ED
 Time seen by physician
 Admission Time and score of NIH/Rankin
 Time of head CT
 Time TPA given
 If TPA not given, exclusion criteria
 If transferred, door-in-door-out times
 Discharge Time and score of NIH/Rankin
 Discharge disposition

Proposed STEMI Data Dictionary

Time of symptom onset

Time 911 called

Time of EMS arrival on scene

Time of EMS departure from scene

Prehospital EKG time

TSE Band #

Mode of arrival

Pre-arrival notification time

Time of arrival at ED

Time of first hospital EKG

Cath lab activation time

Time of patient's arrival in cath lab

Door-to-needle time

Door-to-balloon time

If transferred, door-in-door-out times

Discharge disposition