

## TSE Council

### Minutes

**Location:** Oxford Suites, Boise, ID

**Date:** October 13, 2015

**Time:** 9 am – 5 pm

### Participants

Nicole Noltensmeyer	Brad Huerta	Casey Meza	Ben Suttlemyre
Angie Jackson	Chris Way	Drew Forney	Erin Bennett
Dennis Carlson	Jana Perry	Bill Morgan	Marshall Priest
Michael McGrane	Mike Weimer	Toni Lawson	Kevin Kraal

Agenda Item	Discussion
<b>Open Meeting</b>	<p>Quorum established. (12 of 17 members present). Chris Way moved to accept the September 8, 2015 minutes, Dennis Carlson seconded, and the motion passed unanimously. Chris Way moved to accept today's agenda, Dennis Carlson seconded, and the motion passed unanimously.</p>
<b>Surveyor Criteria</b>	<p>There were no changes to the criteria for on-site surveyors.</p>
<b>TSE Rules and Standards Manual</b>	<p>The Council addressed a few minor inconsistencies in the trauma criteria, and clarified some of the language. No substantive changes were made. Dennis Carlson moved to accept the changes as final, Brad Huerta seconded, and the motion passed unanimously.</p> <p>The Council addressed a few minor inconsistencies in the stroke and STEMI criteria, and clarified some of the language. No substantive changes were made. Marshall Priest moved to accept the changes as final, Kevin Kraal seconded, and the motion passed unanimously.</p> <p>The Council made one addition to the TSE Rules requiring all communication between surveyors and facilities to be facilitated by the TSE staff. This addition is now in section 251 of the TSE Rules.</p> <p>Chris Way moved that the TSE Council adopt the Pending Fee Rules and the Amendment to the Temporary Rules for the Rules of the Idaho Time Sensitive Emergency System Council, presented under Docket 16-0201-1401, with an effective date</p>

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	<p>of January 1, 2016, for the temporary amendments, and Sine Die 2016 for the final pending fee rules. Dennis Carson seconded the motion, and the motion passed unanimously.</p>
<p><b>Regional Committee Reports</b></p>	<p><b>North Region – Chris Way</b>  The North Region has not held a meeting since the last Council meeting. They need to vote in a new Vice Chair due to over-commitment of the current Vice Chair. The next North Regional meeting is Friday, November 20<sup>th</sup>.</p> <p><b>North Central Region – Angie Jackson</b>  The North Central Region has facilities that are ready to submit an application for designation. Their QI subcommittee continues to be a positive experience. They are currently working on toward local dispatch agencies involvement.</p> <p><b>Southwest Region – Jana Perry</b>  The Southwest Region is finalizing their member list, and defining subcommittees.</p> <p><b>South Central Region – Kevin Kraal</b>  The South Central Region currently has 8-10 participants. They are currently working on their QI process and establishing matrices. They are nearly ready to roll out their educational PowerPoint to EMS and QRU providers.</p> <p><b>Southeast Region – Dennis Carlson</b>  The Southeast Region has not held a meeting since the last Council meeting. Their meetings occur on the second Wednesday of every month. They will be holding their first case review on October 14<sup>th</sup>.</p> <p><b>East Region – Brian O’Byrne</b>  The East Region will be holding their meetings immediately after the local health department meeting as it includes many of the same participants. They are currently focused on recruitment as they currently don’t have enough participation to vote on bylaws. Their QI will mainly be focused on transfers.</p>
<p><b>Vacant Council Seat</b></p>	<p>Two people were interested in filling the air medical Council seat recently vacated by the retirement of Michal McGrane; Ben Suttlemyre and Mike Weimer. The Council briefly interviewed Ben and Mike. Ben currently works for MedStar out of Spokane, WA as a base outreach coordinator. He lives in Kootenai County and is involved in Emergency Medical Services Advisory Committee (EMSAC). Mike is the regional director for LifeFlight in south and east Idaho. He has been a paramedic for 20 years and is involved in EMSAC. The Council agreed that the two most important factors were the ability to stay neutral and the amount of business done in Idaho. The Council voted unanimously to recommend Mike Weimer to the governor for the air medical seat on the TSE</p>

Agenda Item	Discussion
	Council. Bill Spencer and Kevin Kraal abstained from the vote.
<b>Mock Surveys</b>	The Idaho Hospital Association (IHA) and the Office of Rural Health have partnered to use a FLEX grant to provide 10 critical access hospitals with a pre-survey evaluation.
<b>Surveyor Manual</b>	The Council reviewed the draft of the Surveyor Manual put together by TSE staff. They had a number of recommendations that will be added to the Manual. The Manual will be available online once it is complete.
<b>Trauma Registry</b>	TSE staff and the Idaho Trauma Registry are working together to allow facilities to use Image Trend, a web-based trauma registry database, for their own internal trauma registry. The Idaho Trauma Registry is intended to be used to evaluate how the trauma system is functioning at a regional or state level, and cannot be used as the sole source of data for a center's PIPS program. Details are still being worked out, and will be made available once the process is finalized.
<b>PIPS &amp; TPOPPC</b>	The Council reviewed the draft PIPS & TPOPPC Development Manual intended for use by facilities seeking Level IV and V Trauma designation. The manual is still in development and will be made available online once it is complete.
<b>Next Meeting Agenda</b>	<p>Tuesday, November 10, 2015 is from 9 am to 5 pm at the Oxford Suites in Boise.</p> <ul style="list-style-type: none"> <li>• Complete Surveyor Manual</li> <li>• Application and Resource Packets</li> </ul>