

## TSE Council

### Minutes

**Location:** Oxford Suites, Boise, ID

**Date:** November 10, 2015

**Time:** 9 am – 5 pm

### Participants

Bill Spencer	Cheryl Hansen	Brian O’Byrne	Bill Morgan	Kevin Kraal	Nicole Noltensmeyer
Chris Way	Brad Huerta	Harry Eccard	Marshall Priest	Mike Weimer	Beth Sturdevant
Greg Vickers	Michael McGrane	Jami Thomas	John Mayberry	Toni Lawson	
Wayne Dennis	Dennis Carlson	Kelly McGrath	Jana Perry	Christian Surjan	

Agenda Item	Discussion
<b>Open Meeting</b>	<p>Quorum established. (13 of 17 members present).</p> <p>Chris Way moved to accept the October 13, 2015 minutes, Dennis Carlson seconded, and the motion passed unanimously.</p> <p>Chris Way moved to accept today’s agenda, Jami Thomas seconded, and the motion passed unanimously.</p>
<b>Idaho Trauma Registry</b>	<p>TSE staff and the Idaho Trauma Registry are working together to allow facilities to use Image Trend, a web-based trauma registry database, for their own internal trauma registry.</p> <p>Cheryl Hansen from the Idaho Hospital Association (IHA) had several comments regarding the TSE registry and how the Image Trend software would generate the documents for all data collection.</p> <p>The TSE Council will review possible data elements for use by Level IV &amp; V Trauma Centers in their PIPS program. They will choose approximately 10 data elements that will be recommended, and another 10-20 data elements that are optional.</p>

Agenda Item	Discussion
<b>Regional Reports</b>	<p><b>North Region – Chris Way</b> The North Region will hold their meeting next Friday November 20<sup>th</sup>, 2015.</p> <p><b>North Central Region – Kelly McGrath and Bill Spencer</b> They have currently completed 2 case reviews. There is a critical access hospital in the North Central Region that is only participating in the North Region. The TSE Council will notify that hospital of the requirement to petition the Council for a realignment of the regions or request to participate in both regions based on referral patterns.</p> <p><b>Southwest Region – John Mayberry</b> The Southwest Region is currently developing their process for QI.</p> <p><b>South Central Region – Kevin Kraal</b> The South Central Region will hold their next meeting in January 2016. They have no QA for this month.</p> <p><b>Southeast Region – Dennis Carlson</b> The Southeast Region has started their case review. They are also participating in simulations/exercises.</p> <p><b>East Region – Brian O’Byrne</b> The East Region is currently focused on recruitment as they are having challenges with recruitment. They have been doing case scenarios until they can do a QI.</p>
<b>EMS Education</b>	<p>Dr. Kraal presented an educational PowerPoint for EMS providers. The purpose is to provide a brief overview of the TSE system, review the signs and symptoms of stroke and STEMI, review criteria for activating a trauma, and help determine the most appropriate destination for the patient. TSE staff will distribute the PowerPoint to all of the regions.</p>
<b>TSE Rules &amp; Standards</b>	<p>Kootenai Health submitted in writing a number of concerns and requests for clarification regarding the TSE Standards Manual.</p> <ol style="list-style-type: none"> <li>1. Regarding the need for a neurosurgical backup call schedule or formally arranged contingency plan in a Level II Trauma Center, the Council clarified that either one or a combination of the two would satisfy the criteria.</li> <li>2. Regarding the level of education required for the Stroke Program Manager, the Council elected to keep the criteria as written. If a facility feels that they can meet the intent of the criteria, they may submit a waiver with their application. Instructions for submitting a waiver can be found in section 270 of the TSE Rules.</li> <li>3. A couple of typos were discovered in the education requirements of the Level II Trauma Center criteria. Those will be corrected after the Legislature approves the TSE Rules, which is anticipated in January 2016.</li> </ol>

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<b>Surveyors</b>	A Surveyor class to standardize surveys will be required. TSE staff will use other states to create the curriculum. Surveyor Handbook is still in development and is tabled until the next meeting.
<b>Destination Criteria for Drowning</b>	There was discussion as to whether or not to include “near drowning” to “near drowning associated with trauma” in the Priority 2 trauma triage criteria. It was determined that the addition was not necessary as it is assumed that all criteria on the list are the result of trauma. For simple drownings (not associated with trauma), each region should determine the best plan for patient destination.
<b>PIPS Handbook</b>	Still in development phase.
<b>Application and Resource Packets</b>	The Council reviewed the criteria for each type and level of designation and determined how a facility will demonstrate compliance for each. The application and Resource packets will be prepared by the TSE staff and submitted for approval by the Council at the next meeting.
<b>Next Meeting Agenda</b>	Tuesday, December 8, 2015 from 9 am to 5 pm at the Oxford Suites in Boise.