

## TSE Council

### Minutes

**Location:** Oxford Suites, Boise, ID

**Date:** 3/10/15

**Time:** 9 am – 5 pm

### Participants

Nicole Noltensmeyer	Bill Spencer	Erin Shumard	Cheryl Hansen
Brad Huerta	Dennis Carlson	Chris Way	Brent Jennings
Mike McGrane	Bill Morgan	Jason Steik	Harry Eccard
John Mayberry	Sarah Walker	Teresa Smith	Jim Torres
Bart Hill	Kevin Kraal	Bruce Andersen	Nichole Whitener
John Perl	Vicken Garabedian	Christian Surjan	John Cramer
Karen Porth	Kelly McGrath*	Jami Thomas*	

\* Via phone

Agenda Item	Discussion	Action Required
<b>Open Meeting</b>	<p>Quorum established. (11 of 17 Council members present, two via phone)</p> <p>Motion to approve minutes from 2/10/15 was made by Chris Way, seconded by Jason Steik, and the vote to approve minutes was unanimous.</p>	Decision
<b>NEMSIS</b>	Brent Jennings and John Cramer presented NEMSIS data elements for the TSE Council's consideration. The Council evaluated the usefulness of the data elements line by line and made recommendations for Brent to take back to the EMSAC Data subcommittee.	Decision
<b>Regional Committee Reports</b>	<p><b>North – Chris Way</b></p> <p>The North Region will hold their meetings on the 3<sup>rd</sup> Friday of every month. They are establishing an executive committee. They are working with at Kootenai Health's IT department to set up tele-meetings to encourage participation in the outlying areas. Their next meeting is Friday, March 20<sup>th</sup> from 10 am to 12 pm (Pacific Time) in the Kootenai Health Boardroom.</p>	Information

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	<p><b>Southwest – John Mayberry</b> The Southwest region has held two meetings. There was a lot of participation in the second meeting. Due to the large number of EMS agencies, they have decided to have one agency represent the interests of a whole area the process for doing that is yet to be determined. Their next meeting is Thursday, March 19<sup>th</sup> from 1 to 3 pm at St. Luke’s Meridian in the Bannock/Cheyenne Rooms.</p> <p><b>Southeast – Dennis Carlson</b> The Southeast region held their first meeting on February 18<sup>th</sup>. They elected officers and are working on reaching out to facilities that did not attend the first meeting.</p> <p><b>North Central – Jason Steik</b> The North region hasn’t had a meeting since the last Council meeting so there is nothing new to report. Their next meeting is Tuesday, March 17<sup>th</sup> from 2 to 4 pm at the Soltman Center (across Main Street from Syringa Hospital).</p> <p><b>South Central – Kevin Kraal</b> The South Central region is currently working on assessing the resources in their region. In addition, they are surveying the facilities in their region to find out what levels of designation they will be seeking. They are also getting various dispatch centers involved in the committee.</p> <p><b>East – No representation</b> TSE Staff reported that the East region held their first meeting on February 19<sup>th</sup> and elected officers.</p>	
<b>New Business</b>	<p>Dr. Morgan brought to the Council’s attention a potential problem with patients from Oregon. Currently, a phone consult for a patient in Oregon constitutes initiating patient contact and makes the Idaho physician liable for the patient. Dr. Morgan recommends submitting a letter from the TSE Council to the legislatures of Washington, Oregon, Nevada, Utah, Wyoming, and Montana to address this issue. Dr. Morgan and Christian will draft a letter for the Council’s approval at the next meeting.</p> <p>There was some discussion about using State Communications for all EMS dispatching statewide. The Council members from urban areas indicated that they had excellent dispatch centers and felt like it would be taking a step backwards to use State Comm instead. It was decided that more research is needed to determine if using State Comm would benefit the underserved areas of Idaho. TSE staff will do the research and report back to the Council at the next meeting.</p> <p>Dr. Morgan brought up the need to form a Disaster Committee. Chris Way volunteered to serve on the committee. Dennis Carlson indicated that Greg Vickers, who was not present at the meeting, would like to serve as chair of the committee. The committee will also need, at minimum, a representative from State Comm and Preparedness. TSE staff will reach out to these sections of the Bureau to secure a willing participant from each.</p>	Information, Discussion and Decision
<b>Travel Expenses</b>	<p>A need has become apparent that there are officers serving on regional TSE committees that are traveling a long distance to participate in meetings and are doing so at their own cost. In order to alleviate a financial burden on those regional committee officers that are traveling to meetings on their own time and in their personal vehicles, the TSE shall compensate them. A motion was made by Chris Way to reimburse travel expenses according to state policy for regional TSE committee members traveling to and from general regional meetings if the following conditions are met:</p> <ol style="list-style-type: none"> <li>1) The officer lives greater than 35 miles from the location of the regional TSE committee meeting;</li> </ol>	Decision

Agenda Item	Discussion	Action Required
	<p>2) The officer is not being compensated for their time and travel by their employer; and</p> <p>3) The officer is using their personal vehicle for the travel.</p> <p>Bill Spencer seconded and the motion passed unanimously.</p>	
<b>Trauma Registry</b>	<p>Stacey Carson and Cheryl Hansen from the Idaho Trauma Registry (ITR) were present to assist the Council in determining the data dictionary for the trauma portion of the TSE Registry. The Council evaluated every item in the current ITR data dictionary and discussed the utility of each item.</p>	Decision
<b>New Business</b>	<p>Christian Surjan, TSE Program Manager, gave a brief update on TSE from the administrative point of view. One issue that needs to be addressed is the lack of participation of the critical access hospitals in the Southeast region (only 2 of the 8 facilities had representation at the first meeting). Christian will plan to attend a Hospital Cooperative meeting in that region in the near future to talk about the TSE. The regional chairs discussed challenges they are encountering in engaging all local hospitals in their regions. It was decided that Dr. Morgan and Christian Surjan would reach out to any facility that seems especially resistant to participating in order to avoid local politics and ensure that any questions or concerns about the TSE system are addressed.</p> <p>Dr. Morgan, TSE Council Chair, raised a question about designation levels for freestanding EDs. The Council determined that a freestanding ED could be designated as a Level IV or V Trauma Center, a STEMI Referring (Level II) Center, and a Level III Stroke Center. The Council will draft a letter to those involved with freestanding EDs conveying this supposition.</p> <p>Dr. Morgan would like the Council members to have jackets with the TSE logo embroidered on them. The jacket would be paid for by the Council members themselves and not from the TSE budget. Dr. Morgan will bring samples to the next Council meeting.</p> <p>Bill Spencer brought sample trauma bands. The Council discussed the need for a number that followed TSE patients from EMS through their hospital stay. After much discussion about electronic health record systems, it became clear that research needs to be done with the various EMS and hospital systems to determine the easiest way to make that happen. Christian will research the systems and make a recommendation at the next Council meeting.</p>	Discussion
<b>Stroke Criteria</b>	<p>The Council, along with eleven stroke experts in attendance, evaluated the stroke criteria line by line. The resulting criteria for Level II and III Stroke Centers are available on the TSE website. <a href="http://tse.idaho.gov/">http://tse.idaho.gov/</a> The Council will resume evaluating the criteria for Level I Stroke Centers at the next Council meeting.</p>	Decision
<b>Next Meeting Agenda</b>	<p>The next TSE Council meeting will be held on Tuesday, April 14, 2015 at the Oxford Suites in Boise from 9 am to 5 pm. Criteria for the Level I Stroke Center will be evaluated.</p>	
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