

## TSE Council

### Minutes

**Location:** Oxford Suites, Boise, ID

**Date:** 10/28/2014

**Time:** 9 am – 5 pm

### Participants

Nicole Noltensmeyer	Jami Thomas	Drew Forney	Bill Spencer
Cheryl Hanson	Erin Bennett	Greg Vickers	Bev Barr
Casey Meza	Harry Eccard	Bill Morgan	Mike McGrane
Elke Shaw-Tulloch	Brent Jennings	John Cramer	Marshall Priest

Agenda Item	Discussion	Action Required
<b>Open Meeting</b>	Quorum established. Motion to approve minutes from 10/14/14 was made by Drew Forney, seconded by Marshall Priest, and the vote to approve minutes was unanimous.	
<b>STEMI Criteria</b>	The Council spent a considerable amount of time reviewing, discussing, and making changes to the STEMI Receiving and Referring Center criteria. The changes made can be found in Appendix A.	Discussion and Decision
<b>Data</b>	Brent Jennings gave a brief presentation about NEMESIS. He leads a task force that has been charged with making changes to their data dictionary in order to achieve reliable and relevant data that meets the needs and challenges of the NEMESIS community. The task force is currently gathering input from a number of sources and would like the TSE Council to contribute their opinions as well. It was determined that the TSE staff would send out the entire data dictionary to the TSE Council members, who would then rank each item in the data dictionary on a scale of 1 to 3 (1=Keep, 2=Don't know, 3=Discard). The TSE staff will then compile those responses and return the information to NEMESIS for consideration. Brent Jennings plans to attend the TSE Council meeting on December 16 <sup>th</sup> for further discussion and to answer any questions that may arise from the review.	Information
<b>Rules and Standards Manual Feedback</b>	Toni Lawson from the Idaho Hospital Association brought several questions/comments/concerns from some of the hospitals in Idaho. The Council discussed each one and made changes to the Standards Manual where appropriate. These changes can be found in Appendix A.	Discussion and Decision
<b>Regional Committees</b>	The first North-Central Regional TSE Committee meeting will take place on Tuesday, November 4 <sup>th</sup> at 2 p.m. (Pacific Time) at St. Joseph Regional Medical Center in Lewiston, Idaho. Invitations were sent to all potential committee members. Bill	Discussion and

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	Spencer, Bill Morgan, Kelly McGrath, Wayne Denny & Christian Surjan will attend the meeting and be available to explain the TSE system, answer questions, and take comments about the current draft of the Rules and the Standards Manual. Plans for starting committees in the other 5 regions include: contacting the local Health Care Coalitions to try to coordinate meeting dates and times with their meetings as they involve many of the same players; using Casey Meza and Chris Wey in the North Region and Jami Thomas in the East region to drive the process in those areas; and setting a goal to have those meetings take place in January.	Decision
<b>Future Council Meetings</b>	The next Council meeting is tentatively scheduled for November 12 <sup>th</sup> . Since a majority of the Council is unable to attend physically, the TSE staff is working to set up a teleconference for that meeting. Details will be posted on the TSE website as soon as they are available. The next definite Council meeting is Tuesday, December 16 <sup>th</sup> at the Oxford Suites in Boise from 9 a.m. to 5 p.m. An agenda will be posted on the TSE website as we get closer to that date. It is important to note that the Council intends for this to be the last chance for stakeholders to make comments/suggestions/questions on the Rules and the Standards Manual before it is submitted to the Legislature.	Discussion and Decision
<b>Open Comments</b>	Bev Barr explained the deadlines for submitting the rules to the legislature. The deadline for publishing January 1, 2015 is November 14, 2014. The council decided that it was best to take the time to get it right, rather than rush through the process in order to meet a deadline. The council has set a goal to approve the draft of the Rules and Standards Manual to submit to the legislature at their meeting on December 16, 2014.	Discussion and Decision
<b>Next Meeting Agenda</b>	Receive and discuss feedback from stakeholders on the current draft of the Rules and Standards Manual.	
<b>Adjourn</b>		