

## TSE Council

### Minutes

**Location:** Oxford Suites, Boise, ID

**Date:** 12/16/2014

**Time:** 9 am – 5 pm

### Participants

Nicole Noltensmeyer	Kate Barnes	Bill Spencer	Greg Vickers
Toni Lawson	Jason Steik	Drew Forney	Tony Smith
Christopher Sours	Bev Barr	Kelly McGrath	Erin Bennett
Casey Meza	Mike Weimer	Teresa Smith	Harry Eccard
Wayne Denny	Christian Surjan	Bill Morgan	Mike McGrane

Agenda Item	Discussion	Action Required
<b>Open Meeting</b>	Quorum established. Motion to approve minutes from 11/12/14 was made by Bill Spencer, seconded by Greg Vickers, and the vote to approve minutes was unanimous.	
<b>Open Council Seat</b>	The Council received Jon Ness’s letter of resignation. Kelly McGrath made a motion to accept his resignation, Bill Spencer seconded, and the vote to accept Jon Ness’s resignation was unanimous. Kelly McGrath moved to recommend that the governor appoint Casey Meza to the open seat, Greg Vickers seconded the motion. The Council voted unanimously to recommend appointing Casey Meza to the open Council seat. TSE staff will process the appropriate paperwork.	Discussion and Decision
<b>Written Comments</b>	The TSE Council read and discussed the written feedback regarding the proposed Rules and Standards Manual. The biggest concern was regarding the use of CRNAs to fill the anesthesia requirements for a Level II Trauma Center. The Council decided to make a change to the Level II Trauma criteria 10.4 (see the updated Standards Manual at <a href="http://tse.idaho.gov/">http://tse.idaho.gov/</a> ).  Also discussed was the need to define a data dictionary for stroke and STEMI portions of the TSE Registry. Christian Surjan will look at the data that other states are collecting and make recommendations at the next Council meeting on January 13, 2015. Because a large portion of the designation fees will be used to pay for the TSE Registry, the Council needs to know the costs before making a decision on designation fees.	Discussion and Decision

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	<p>There was a discussion regarding reciprocity for facilities that are currently designated in another state's system of care, and for facilities that wish to maintain dual designation. The TSE Council agreed that upon review of appropriate documentation, they may allow for reciprocity.</p> <p>A brief discussion regarding the use of Cycle IV or v5 criteria for STEMI designation led the Council to recognize that the stroke and STEMI portions of the Standards Manual are not ready for publication. Bill Spencer made a motion to remove the stroke and STEMI portions from the Standards Manual until the Council can receive input from subject matter experts. Drew Forney seconded the motion and the motion passed unanimously.</p>	
<b>Open Comments</b>	The Council addressed the Level V Trauma Center criteria. The criteria were discussed line by line and many changes were made. The new criteria can be found on the TSE website ( <a href="http://tse.idaho.gov/">http://tse.idaho.gov/</a> ) in the Standards Manual.	Discussion and Decision
<b>Approve Rules and Standards Manual</b>	Drew Forney made a motion to approve the Rules and Standards Manual in their current versions and submit them to the legislature. Kelly McGrath seconded and the vote was unanimous.	Decision
<b>Timeline for Publication</b>	<ul style="list-style-type: none"> <li>-Temporary rules and standards will be published and presented to legislature on Feb 4, 2015.</li> <li>- Amendments will be offered (complete stroke and STEMI guidelines) by May 22, 2015</li> <li>-The completed Docket will be published on July 1, 2015.</li> </ul>	Information
<b>Regional Committees Report</b>	<p>Christian Surjan reported that the North-Central Region has already held two meetings. Their Chair, Jason Steik, is now part of the TSE Council. All of the other regions are scheduled for their first meetings in January and February 2015. Specific information regarding the dates, times &amp; locations for those meeting can be found on the TSE website (<a href="http://tse.idaho.gov/">http://tse.idaho.gov/</a>)</p> <p>Christian also presented the informational brochure that the TSE staff created to explain the basics of the system.</p>	Information
<b>Next Meeting Agenda</b>	Discuss data elements for STEMI/Stroke registry	
<b>Adjourn</b>		